

## How to change the split billing reimbursement rate

1. Log in to your company account at <u>https://my.mobiflow.be/sp/customer</u> with your email address and password. In the left-hand column, click *Charging Points > Split Billing* and then the pencil symbol on the right to make changes.

	Split billing	l.					
Administration	Overview Reimburser	ment policies					
Finance	Create and manage your spi cover both electricity costs	It billing contracts for your employees here. Usin and service contract costs.	g split billing, an employer can re	eimburse an employee for the costs of chargi	ng an electric vehicle at their hon	ne. Connect an employee's	charging device to
ging Points	New	invitation					
Status							
Locations	9. Search by name or	email					₹ Filter 🔕
Pricing	Employee	Reimbursement policy	Device contract	Token	Split billing code	Status	
Whitelist		CREG Vlaanderen (€ 0.3256 / kWh)	Internal2Charge	00019720 [BE-MBF-2010120068-2	KMML9LHD56CKVC27	O Active	
Activity		CREG Vlaanderen (€ 0.3256 / kWh)	Internal2Charge	00019720 [BE-MBF-2010120068-2	JJN5HXPQ8JRBMRXZ	Cancelled	
Reports		CREG Vlaanderen (€ 0.3256 / kWh)	Internal2Charge	00041217 [BE-MBF-2206290976-7_	LPCTJCPL7SWBV4RC	O Active	
Split billing		CREG Vlaanderen (€ 0.3256 / kWh)	Professional Charging	00019720 [BE-MBF-2010120068-2	3BW66PWVSNH3Z2KQ	O Cancelled	
lav v		Optimile 0.93 (€ 0.93 / kWh)	Internal2Charge	00020542 [BE-MBF-2104150066-6	VJ8H3XR5ZZSKL584	Cancelled	3
		CREG Vlaanderen (€ 0.3256 / kWh)	Internal2Charge	00021786 [BE-MBF210526149674]	737X73MR3G6G96JV	O Active	
		Optimile 0.30 (€ 0.3 / kWb)	Internal2Charoe	00011252	66DXVX3J6DTWR884	Cancelled	

2. Here you have the option to change the charging card as well as the tariff. Don't forget to click 'Save' at the bottom to save changes.

ew the split billing details and make changes if required. Press 'save changes' to save the changes.		
VITATION DETAILS		
rsonal email address		
giovannidetandt1989@gmail.com		
nployee name		
Giovanni De Tandt		
ternal code		
xen		
D0016696 [BE-MBF-1811051685-90]	~	
vitation code		
W76C6K55VNNHF6RD		
piration date		
2023-06-06	-	
VIMENT INFORMATION		
imbursement policy*		
CREG Vlaanderen (€ 0.3256 / kWh)	~	
2VICE CONTRACT		
(7.00 per month)		