



# How to request **charging cards** **in bulk?**

[User Guide](#)





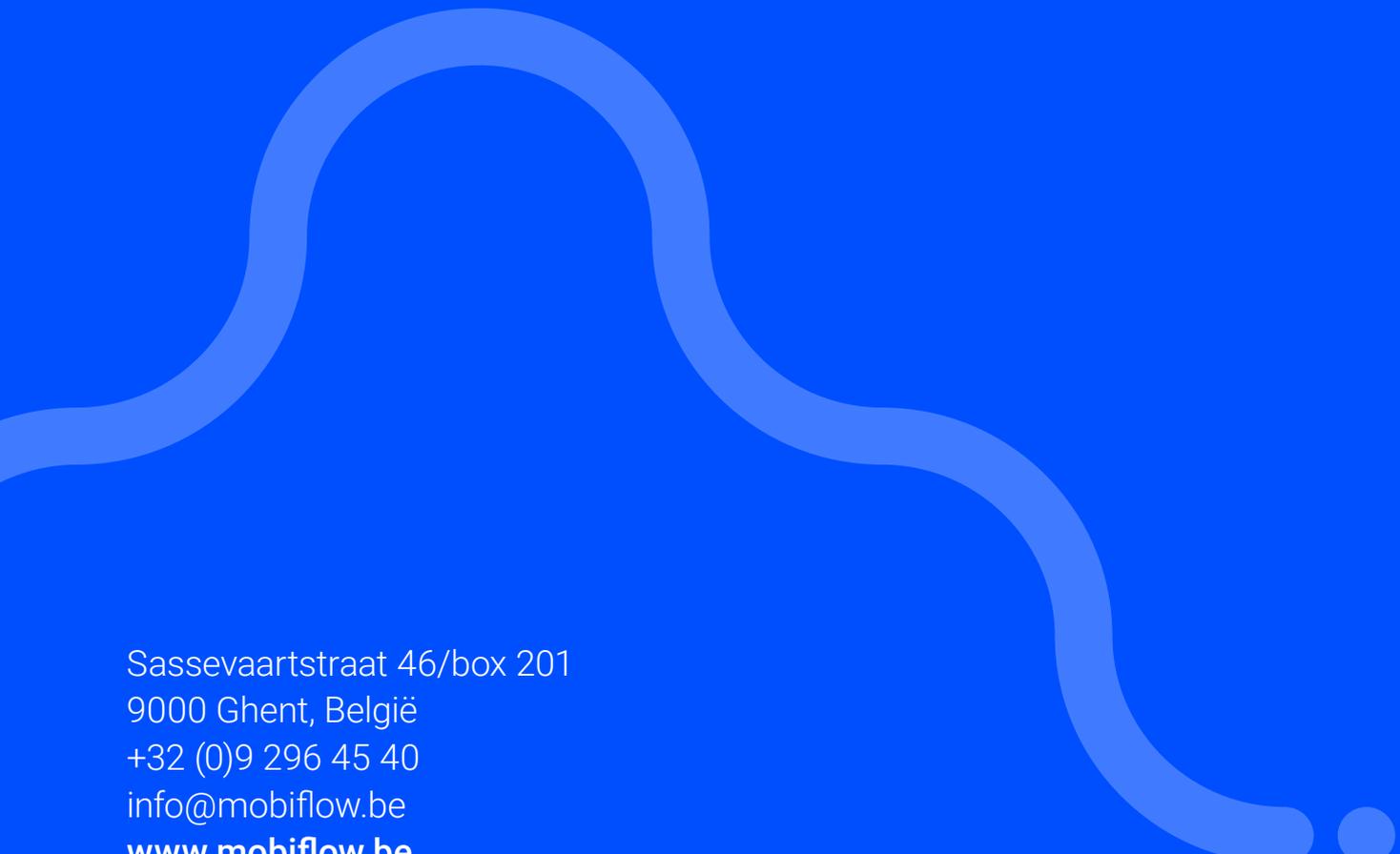
1. Log in at <https://my.mobiflow.be/> with your email address and password, and go to **Mobility > Charging cards**.
2. Navigate to the **No charging card** tab.
3. Select the desired users for whom you want to request one or more charging cards.
4. Click the **Actions** button and then **Request**.

*For your information: When you click **Request**, a charging card request is sent to Mobiflow. Mobiflow processes this request within 2 to 3 working days. Once it is processed, the card will receive the status in transit – this indicates that the request has been handled and the card is on its way to you.*

The screenshot shows the 'Charging cards' management interface. At the top, there are tabs for 'No charging card' (5), 'Processing' (6), 'Active' (2), and 'Blocked' (0). A blue box highlights the 'No charging card' tab. To the right, there is a link for 'All Charging Cards' (8). Below the tabs, a message states: 'All users in this list have a mobility contract where a charging card is optional and can be requested or assigned.' The main area contains a search bar and a table of users. The table has columns for 'Name', 'Status', and 'Contract'. Four users are listed: Jan Peeters, Marie Dupont, Thomas Janssens, and Sophie De Vries, all with a status of 'Eligible'. A fifth user, Lucas Maes, is partially visible. A blue box highlights the 'Actions' button in the top right of the table, and a 'Request' button is highlighted in a blue box with a mouse cursor pointing to it. The text '4 selected' is visible above the 'Request' button.

Name	Status	Contract
<input checked="" type="checkbox"/> Jan Peeters	Eligible	Testcontract prepaid
<input type="checkbox"/> Marie Dupont	Eligible	Testcontract prepaid
<input checked="" type="checkbox"/> Thomas Janssens	Eligible	Testcontract prepaid
<input checked="" type="checkbox"/> Sophie De Vries	Eligible	Testcontract prepaid
<input checked="" type="checkbox"/> Lucas Maes	Eligible	Testcontract prepaid



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