



How do I change the split billing reimbursement rate of an existing contract?

(as an employer)

User Guide





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Log in to your company account at https://my.mobiflow.be/sp/customer using your professional email address and password. In the left-hand column, click on Charging Points > Split billing > Overview, then click on the breadcrumb icon on the right to make changes. Choose Change reimbursement policy.

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	Split billing Pending Active Pending Expired	Cancelled 21					I All 91
😫 Administration 🗸 🗸	0. Sourch				The Asian	A Expert of Conv	te solit billing
💰 Finance 🗸 🗸	Employee	Token	Invitation code	Reimbursement	Find date	Status	a apin taning
Charging Points		00129659 [BE-MBF-250420240083-60]	VKRFZF5SNW7L8JD5	reimbursement policy (€0.22/kWh)	-	Active	-
 Status 		00076711 [BE-MBF-2304270417-12]	DPDH5ZW77PXQSR5G	reimbursement policy (€0.22/kWh)	-	View detail	
Dr Locations		00130398 [BE-MBF-250420240822-23]	7MZQ4X6CXDXQT82X	reimbursement policy (€0.22/kWh)	-	Change reimburse	ment policy
Pricing		00040625 [BE-MBF-2206290334-17]	2V4W7KLKJ9348HCF	reimbursement policy (€0.22/kWh)	-	Change charging o	ard
× Discount lists		00076710 [BE-MBF-2304270416-11]	24GWXS6NT4FR4ZFD	reimbursement policy (€0.22/kWh)	-	Stop split billing	
Whitelist		00076952 [BE-MBF-2304270658-59]	2LLB5ZJG7F26P7L5	reimbursement policy (€0.22/kWh)	-	Active	I
C Activity		00130382 [BE-MBF-250420240806-07]	VKZWMN44RMMFXPKD	reimbursement policy (€0.22/kWh)	-	Active	1
Reports		00130395 [BE-MBF-250420240819-20]	HHNB9VX76FJQLKQ2	reimbursement policy (€0.22/kWh)	-	Active	•
🕼 Split billing		00076993 [BE-MBF-2304270699-03]	9XCX2C4875KDJB6Q	reimbursement policy (€0.22/kWh)	-	Active	1
Overview		00040684 [BE-MBF-2206290393-76]	NQQTF4THWWPZDF2P	reimbursement policy (€0.22/kWh)	-	Active	1
Reimbursement	Showing 10 out of 91					« Prev 1 2 3	Next >
✤ Ad hoc							
							Privacy policy

You also have the option to modify the reimbursement policy, i.e. the reimbursement rate, from the customer's detail page.

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	Split billing / Split billing:			
	Split billing:			Ŧ
쇎 Administration 🗸	Overview Sessions Reimbursement			
Einance	Employee	Active	Reimbursement policy	
	Name		Policy	reimbursement policy (€0.22 / kWh)
Charging Points	Email Address BE	2	Start date Expiration date	2025-04-23 10:41
Ø Status	IBAN			
Locations	Charging card		Charging device	
Pricing				
>> Discount lists	Visual number 0012	29559 [BE-MBI250420240083-60]	Serial number	ACE0733271
Whitelist			Vendor	ACE0/332/1
C Activity			Model number Connectors	NG910-60027 1
Reports			Contract Device contract	
🕼 Split billing			Device holder Location	
Overview			Address	
Reimbursement				
✤ Ad hoc				
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2 Here you can modify the reimbursement policy, i.e. the reimbursement rate. Click **Confirm** to save the changes.

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reimbursement policy (€	/ kWh)	×
	Cancel	





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